



## Alteration to a Minor

Office of the Registrar

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Major: \_\_\_\_\_ Advisor: \_\_\_\_\_

Please list the minor for which you are applying for an alteration: \_\_\_\_\_

A **minor** normally consists of a minimum of 15 semester hours, 6 of which must be taken at the 300/400 level. Each academic school or department must approve the student and curriculum to be used in the completion of each minor for the Office of the Registrar to verify at the point of graduation.

- A student must maintain a minimum of a 2.25 gpa within the approved minor curriculum in order to be awarded the minor at the time of graduation.
- Transfer students must take at least two courses in residence at Malone in an approved minor in order to be awarded the minor at the time of graduation.
- A minor will not be issued in an identical major field (i.e., a student may not have both a major and a minor in the same field).
- A minor will not be issued in a field identical to the supporting field of a given major unless 9 additional hours of coursework beyond those required as support for the major are taken (e.g., the Biology major requires 7-8 hours of supporting Chemistry coursework; to add a Chemistry minor, 9 other hours beyond those already required in the Biology major would be needed as well as meeting the above-mentioned minor requirements).

Approved curriculum adjustments

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Department Chair Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Please return this form to the Office of the Registrar upon completion.*